



A division of Family Guardian Insurance Company Ltd.

Please type or print.

**PRECERTIFICATION, REFERRAL, HOSPITALIZATION REQUEST**

Date: \_\_\_\_\_ Member's Name: \_\_\_\_\_  
Patient's Name: \_\_\_\_\_ D.O.B <sup>MM</sup> <sup>DD</sup> <sup>YY</sup> \_\_\_\_\_ PT's ID#: \_\_\_\_\_  
Street Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_  
Telephone No(s): Work \_\_\_\_\_ Cell \_\_\_\_\_ Fax No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Primary Carrier: \_\_\_\_\_ Secondary Carrier: \_\_\_\_\_

**Provider Information**

Attending Physician: \_\_\_\_\_ Tel. No(s): \_\_\_\_\_ Fax No(s): \_\_\_\_\_  
Referring Physician: \_\_\_\_\_ Tel. No(s): \_\_\_\_\_ Fax No(s): \_\_\_\_\_

**History**

Date of Onset: \_\_\_\_\_

**Physical Findings**

**Diagnosis**

**Proposed Procedure**

• ICD-9-CM Code(s): \_\_\_\_\_ • CPT Code(s): \_\_\_\_\_  
• Admitting Hospital: \_\_\_\_\_ • Expected Length of Stay: \_\_\_\_\_  
• Date of Admission: \_\_\_\_\_ • Date of Surgery: \_\_\_\_\_  
• Estimated Cost \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**FOR INTERNAL USE**

• Pre-certification #: \_\_\_\_\_ Date Obtained: \_\_\_\_\_ Date Expires: \_\_\_\_\_  
• Comments: \_\_\_\_\_

**IMPORTANT NOTICE / DISCLAIMER, PLEASE READ**  
This Authorization is for medical necessity decisions only and is not a guarantee of coverage for pre-existing conditions or any other conditions not covered under the contract. The Approval expires 30 days from the date it was granted and is subject to the Member's eligibility and contractual provisions. Please contact our HealthCare Coordinators at 396-1303 (Medical, Dental or Vision Providers) or 396-4000 ext. 1303 and Family Island toll free 242-300-2458 for any further assistance required from Monday through Friday between the hours of 9am -5pm. Kindly submit all requests to fax # 396-1363 or [Precerts@familyguardian.com](mailto:Precerts@familyguardian.com)